



To: Dr. Mark Hatchell, Superintendent
 Academy District 20 Board of Education
 From: Tom Gregory, Chief Financial Officer
 Karin Reynolds, Deputy Superintendent
 Re: Interim Executive Summary – Growth and Capital Needs Committee
 Date: February 18, 2016

We include in this Interim Executive Summary the work of the Growth and Capital Needs Committee (GCNC) as they seek to study district needs and issue findings and recommendations related to new construction, facility additions, per pupil school improvement dollars, capital renewal/improvement, and district infrastructure technology needs.

Membership of the Growth and Capital Needs Committee:

The GCNC membership consists of 29 members: Three principals (elementary, middle, and high); two charter school representatives; eight parents who are not District 20 staff members (four elementary and four secondary); three teachers (one elementary, one middle, and one high); three patrons at large (those who do not have children attending any District 20 schools); three classified staff members (one school-based; one non-school based; and one classified administrator); three students (currently sophomore or juniors); and, three representatives who are developers, business leaders, community leaders, or architects who live or work in District 20. Each member and the school location and role is listed here:

Name	Role	School/location	School
Armacost, Kathy	D-20 Parent	LHS	
Braden, Ralph	Community Leader		
Chura, Megan	D-20 Parent	WRES	EVMS
Coulter, Gary	Community Leader/D-20 Patron		
Goyden, Kelly	D-20 Staff/Teacher	LHS	
Hardin, Cindy	D-20 Staff/Classified Administrator	Transportation	
Hare, Vernita	D-20 Patron	WRES	
Henderson, Francine	D-20 Student	LHS	
Henkel, Ryan	D-20 Student	DCCHS	
Hollm, Kim	D-20 Patron	PIES	
Mohr, Tammie	D-20 Staff/Teacher	WRES	
Olson, Dan	D-20 Staff/Principal	AAHS	
Pacione, Matt	D-20 Staff/Teacher	DCCMS	
Palmer, McKenzie	D-20 Student	DCCHS	
Paradkar, Vish	D-20 Parent	DCCES	DCCHS
Priessman, Jackie	D-20 Parent	FES	
Reitwiesner, Henry	D-20 Staff/Staff Specialist	Facilities	
Schoen, Ruth	D-20 Staff/Classified	PHES	

Schumaker, Patrick	D-20 Staff/Principal	CTES	
Scott, Tony	D-20 Staff/Principal	CMS	
Sibley, Anthony	D-20 Patron	FHES	
Stanforth, Robin	D-20 Staff/Classified	Special Education	
Stejskal, Jason	D-20 Parent	RCES	TMS
Taylor, Vicki	D-20 Parent	PCHS	
Temby, Will	Community Leader/D-20 Parent/DAC	MRMS	RHS
Tubb, David	D-20 Staff/Administrator	TCA	
VanGamble, Mark	D-20 Staff/Administrator	TCA	
Walls, Jackie	D-20 Parent/DAC	PCHS	
Zamborelli, Stephen	D-20 Parent	ATES	DCCMS

The committee is being facilitated by the Chief Financial Officer, Tom Gregory, and the Deputy Superintendent, Karin Reynolds. The note-taker for the committee is Anne Krajcovic, Assistant to the Superintendent.

In addition to the above membership, the following ad-hoc members attend to listen and to assist in answering questions of members of the GCNC.

Name	Role
Anderson, Nanette	D-20 Public Information Office
Bissell, Mark	D-20 Executive Director for Facilities
Field, Susan	D-20 Assistant Superintendent for Learning Services
Grady, Brian	D-20 Executive Director for Security and Transportation
Kooser, Shelley	D-20 Chief Information Officer
Peak, David	D-20 Assistant Superintendent for Human Resources
Stephens, Greg	D-20 Contracting Officer
Warhoe, Linda	D-20 Director of Budget & Planning

Meetings of the Growth and Capital Needs Committee:

The task force started meeting in October 2015 and will continue to meet until May 2016. It is the committee's hope to have their recommendations prepared for you by May 13, 2016. Minutes from the six meetings held have been included on the district website. Additionally, the committee revised its Collaborative Input Model under the meeting timeline to reflect an additional 30 minutes for each meeting beginning on February 23rd; the committee will meet from 5:30 – 8:30 in order to meet its charge more effectively and efficiently. The committee will meet seven more times prior to final recommendations being submitted to the Superintendent on May 13th.

The GCNC will visit schools in small groups on Saturday, April 23, 2016 in order to further consider the presentations from the SSIC's as they tour the sites with a site administrator. There will be one public forum held on May 10th (revised from the original May 5th date to provide more time for the GCNC to dialogue and finalize recommendations) from 5:30 – 7:00 during which time the GCNC will share their draft recommendations with interested members of the public. The GCNC will meet immediately following this meeting to discuss feedback and further consider their recommendations.

The Growth and Capital Needs Committee Collaborative Model for decision making and meeting protocol:

The District 20 Collaborative Input Model and norms established at our first meeting guide our work. The communication of the GCNC work and subsequent input from all stakeholder groups is crucial to the committee. We shared committee work in November 2015 with the Teachers' Communication Council, the Parent Sounding Board, the Superintendent's Student Advisory Council, and in December 2015 with the Superintendent's Communication Council. Plans to present at the February meetings of all stakeholder groups were postponed due to snow cancellation days, so these groups will get updates at March stakeholder meetings, and this will include a presentation to the District Accountability Committee. Monthly presentations to the Board of Education began in December. Conversations with principals continue at monthly level meetings as well as at K-12 meetings.

While we will use the consensus model for decision making, task force members understand that, should there be a need for a minority report from one or more of them, we will assist them with that.

Topics currently being discussed by the Growth and Capital Needs Committee:

The GCNC members are discussing the following questions and ideas as they consider their charge:

- Bond 101 – Focus on what a bond is and what it means for a school district (October 27th)
- Mill Levies, Assessed Valuation, and Property Taxes – A state picture and a look at District 20 past to present (October 27th)
- Choice Enrollment Statutes (November 10th)
- Residential development analysis (November 10th)
- Update 2007 New Construction Components (November 10th)
- School Site Improvement Committees –
 - Discussion of process (November 10th)
 - Presentations begin (January 5th)
 - Instructional Technology
 - Facilities
 - Transportation
 - Learning Services
 - Presentations (January 26th)
 - Security
 - TCA
 - EPP/NOP
 - Home School Academy
 - School in the Woods
 - Presentations (February 9th)
 - Woodmen Roberts ES
 - Rockrimmon ES
 - Foothills ES
 - Edith-Wolford ES
 - Douglass Valley ES
 - Academy Calvert K-8
- Master Plan Growth Projections – developers joined this meeting to share their planning and projection forecasts (December 8th)
- District-wide Facility Data (December 8th)

- Short Term (Seven year) Growth Projections (December 8th)
- Recommendations from 2007 Long Range Facilities Committee (December 8th)
- School Enrollment and Capacity (December 8th and January 26th)
- Completed Capital Projects and Capital Projects Remaining (January 26th)

Finally, please know that the conversations are ongoing, so they will adapt as we get further feedback from our community as well as listen to SSIC presentations and GCNC committee member dialogue about priorities. To that end, we will continue our communication with you through copies of minutes, postings to our website, and presentations at monthly board meetings.