

D20 Boundary Committee
February 9, 2017 – Meeting Minutes
Location – EAC Spruce I

Committee Members Present: Becky Allan, Janet Barr, Lisa Brigger, Allison Cortez, Levka Craft, Eileen Cuthbertson, Stephen Cutler, Hannah Dunn, Stephen Gaines, Tom Gregory, Cindy Hardin, Brookelyn Harvey, Joshua Hogan, Charie Horne, Sue Judy, Tracy Kasunick, Kendra Larmour, Doug Lundberg, Keshav, Nambiar, Heidi Pace, Susan Paulson, Henry Reitwiesner, Pat Richardson, Martin Ruybal, Brett Smith, Michelle Tucker

The meeting began at 5:00 p.m.

Ms. Becky Allan, Committee Facilitator and Executive Director for Learning Services, welcomed the group and gave opening remarks. She then introduced Dr. Mark Hatchell, Superintendent, who thanked everyone for their participation. He explained the importance of the work of the Boundary Committee. At this point, Ms. Allan invited everyone to enjoy dinner and informed the group from this point forward to please help themselves to dinner immediately upon arrival. After a period of approximately 15 minutes, Ms. Allan invited everyone to briefly introduce themselves.

Upon completion of introductions, Committee members were oriented to the Boundary Committee binder. Ms. Allan asked the group if everyone was in agreement to having their email addresses shared with all Committee members; all agreed to this request. Ms. Allan then stated she will send email reminders to the membership prior to each meeting.

Ms. Allan asked the group if the April 13, 2017 meeting was acceptable, as it falls during a time period where members may have family activities scheduled. The members agreed that the scheduled April 13, 2017 meeting will work.

Ms. Allan asked everyone to stand, and directed the group to line up according to the state in which they were born. Once in line, everyone announced from which state they hailed. The Committee was then divided into groups of four in order to review the draft meeting norms, referring to Tab 3 in the binder. The Committee requested that one additional norm be added to the list: We will share a sense of humor and enjoy the Boundary Committee meetings.

Ms. Allan introduced Adrian Lopez of Davis Demographics and Planning via speaker phone from California. He gave a brief introduction and explanation of Davis Demographics and their role to provide projection and boundary scenario information for the Committee. Ms. Allan thanked Mr. Lopez for his participation; the phone call was ended after approximately 10 minutes.

Continuing with binder orientation, the Committee was directed to the set of maps found in their binders (which were also projected on the screen), the legend, and how to read the boundaries for each level of schools (elementary, middle, high school). Ms. Allan conveyed that we currently have five (5) middle schools and five (5) high schools. One challenge will be to plan for a configuration of six (6) middle schools and five (5) high schools.

Ms. Allan discussed the background of passing the bond. The first targeted new school completion date is August 2018 for Elementary School #20, located at Research Parkway and Black Forest Road. One year later, August 2019, the new middle school, to be located adjacent to Chinook Trail Elementary, is projected to be completed. In August 2021 or 2022, the second Elementary School #21 is forecasted to be completed in the North Fork area near Pine Creek High School. The new learning center will also be located at Research Parkway and Black Forest Road with a projected completion date of August 2018. The Committee has been charged to make recommendations for new boundaries to the Superintendent. On October 5, 2017, the Superintendent will make a recommendation to the Board of Education regarding the proposed new boundaries. It will be the Board's responsibility to approve the proposed new boundaries. Ms. Allan explained that the October 2017 deadline is set in order to ensure that families have updated boundary information prior to the 2018 choice window. It was shared that it will be important to work as a team and toward consensus. The following topics were presented:

1. The members were directed to keep in mind what is best for the entire district, what is best for students, share the floor, avoid side conversations, ask questions, and be polite regarding cell phones. Please email either Eileen Cuthbertson (eileen.cuthbertson@asd20.org) or Ms. Allan (becky.allan@asd20.org) if you cannot make a meeting; we will not be able to halt meeting momentum for absent members, but any absent members will have the opportunity to review minutes of the missed meeting. Committee members will have frank conversations and confidentiality regarding certain aspects of conversations should be maintained. As an example, which committee members held which opinions, which members may have differed in their opinions, etc. would remain confidential. The question was asked if meeting minutes are kept confidential. Ms. Allan replied no, the minutes will be published and publicly available on the website.
2. Ms. Allan discussed how the Committee was comprised according to stakeholder group.
3. Three public forums are scheduled to provide a venue for providing feedback regarding proposed boundary changes: September 5, 2017, 5:30 p.m. – 7:00 p.m. at Timberview Middle School; September 6, 2017, 5:30 p.m. – 7:00 p.m. at Mountain Ridge Middle School; and September 12, 2017, 5:30 p.m. – 7:00 p.m. at Chinook Trail Elementary School.
4. Periodic updates to Stakeholder Groups will be presented to: Principals and the Principal Support Services Groups, Superintendent's Cabinet, Parent Sounding Board, District Accountability Committee, Superintendent's Student Advisory Council, Teacher Communication Council, Classified Liaison Committee, and the Superintendent's Communication Council.
5. There are three scheduled Board Presentations: April 20, 2017 – First Interim Report to the Board; August 17, 2017 – Second Interim Report to the Board; October 5, 2017 – Superintendent presents recommendations to the Board regarding the proposed boundary changes.
6. Tentative Implementation of New Boundaries Timeline: Commission new maps with redrawn boundaries – November 2017; Choice Window – January-February 2018; Phase I Elementary School #20 – August 2018; Phase II New Middle School – August 2019; Phase III Elementary School #21 – August 2021 or 2022.
7. Boundary Committee Meeting Minutes and agendas may be found at <https://www.asd20.org/committees/boundarycommittee/Pages/default.aspx>. The first order of business at each meeting will be to ratify the minutes of the previous meeting. After

ratification, minutes will be posted publicly to the aforementioned website. These meetings are open to the public; therefore, we may have guests present. Allison Cortez, Director for Communications, stated that the public may visit the Bond Updates page by navigating to www.asd20.org and clicking on the D20 Bond Information icon located on the District's home page. For transparency, Ms. Cortez requested to please let her know if the group has a concern with having committee members' names and roles published on the website. No concerns were shared.

Ms. Allan introduced a group activity, entitled "Four Corners." Members were directed to stand by colored paper posted in four separate corners of the room. Activity #1: Where would you wish to go for a vacation, Activity #2: What is your favorite snack, and Activity #3: Which is your favorite sport.

Parking Lot: Members were oriented to the "Parking Lot". Ms. Allan requested members to please write questions/comments not addressed during the meeting on a sticky note and place it on the parking lot sheet which will be hung on the wall for each meeting. Parking lot questions/comments will then be addressed at the next meeting.

Ms. Susan Judy, Supervisor for Central Registry, discussed the Educational Choice for Families binder insert, the language around the Choice process, and the school feeder system. Ms. Judy oriented the group to the 2016-2017 Parent Guide. She explained that Pioneer Elementary and Frontier Elementary feed into both the Timberview Middle School/Liberty High School feeder system and Mountain Ridge Middle School/Rampart High School feeder system, based upon the address. Ms. Judy explained the IB Feeder System and discussed the definition of terms. She explained that if an in-district student has choiced into a different attendance-area elementary school, they will continue in that school and follow the feeder strand. If the family wants to return to their neighborhood school, they must fill out a choice application. Ms. Judy explained what a charter school is and provided some information regarding enrollment in The Classical Academy. The Choice window is open each January and extends for 7 weeks. Ms. Judy discussed Academy Online High School, Academy Calvert K-8 Online School, Home Schooling, the Home School Academy, and neighborhood school assignments according to family home address. Ms. Judy explained the registration process and the school-within-a-school model. She addressed the Frequently Asked Questions and Choice Information Night and Kindergarten Roundup dates contained in the Parent Guide. Ms. Judy concluded by asking if there were any questions; there were none from the floor. Ms. Allan thanked Ms. Judy for her esteemed knowledge and praised her as a valuable resource of information for the committee.

Ms. Allan returned to the discussion regarding the Collaborative Input Model, particularly the twelve enumerated "Factors to be Addressed," which are found on page 2. During a 15-minute small group discussion, members were asked to review the factors and were invited to suggest new factors not listed. Once small groups were brought back, the following new factors were added to the list:

- a. Minimizing multiple boundary changes over the phase of new construction.
- b. Pedestrian traffic and walk zones/sidewalks.
- c. Considering whether a school is a "choice school" for transportation. (Committee member Charie Horne, Classified Staff Member from Transportation, requested a clear definition of exactly what will not be a transportation area when all construction is completed.)

- d. Continuity of programming in feeder strands.
- e. Economic forecasts.
- f. Military impacts on housing.

All considered factors were listed on large sheets of paper affixed to the wall. Members were given six (6) adhesive dots each and approximately five minutes to place one dot each on their top six “Factors to Be Addressed” by level of importance. During the next meeting, a tally of dots by factor will be provided as an addendum to the Collaborative Input Model section of the binder.

Ms. Allan gave the group her cell phone number and Eileen Cuthbertson’s cell phone number in case of late arrival to meetings. Members may text either person in order to gain access through locked doors. Ms. Allan requested that each person initial the sign in sheet at each meeting. She again reminded everyone to please help themselves to dinner as soon as they arrive.

Next meeting: Thursday, February 23, 2017, Willow Conference Room, 5:00 – 7:00 p.m.

Ms. Allan asked if there were any further questions from the floor; there were none.

The meeting was adjourned at 7:00 p.m.